

Job Title:	Production Fitter	Job Category:	Permanent
Reporting To:	General Manager	Hours of Work:	Monday to Thursday: 08:30-17:00 Friday: 08:30-15:30
Location:	Sandy, Bedfordshire	Number of Hours:	37.25 hours per week
Level/Salary Range:		Travel Required:	No
HR Contact:		Position Type:	Full Time
		Date Posted:	April 2019

Job Description

Job Purpose

Responsible for constructing high precision machines from raw materials to fully functioning systems and ensuring all test and commissioning checks have been completed to the recognised standard in a timely manner. Support the Engineering department with testing, commissioning, and product development.

The Role

Main duties and responsibilities include:

- Assembly and fitting of high precision mechanical assemblies
- Ensuring all machine wiring is completed in accordance with company ISO 9001/European and company standards
- Undertaking testing on all products to ensure compliance with recognised standards and appropriate safety regulations
- Commissioning products to ensure full working functionality is achieved to the required standards
- Prioritising work to meet production timetable and deadlines
- Timely collection of production kits from Stores to facilitate machine production in accordance with agreed deadlines
- Ensuring machine compliance specification testing is undertaken which ensures product meets required standard
- Timely reporting to Purchasing Department of faulty parts and inspection failures
- Completing all appropriate documentation to the required standards
- Ensuring all work undertaken complies with company standards in the areas of technical specification, functionality, quality and risk limitation
- Maintaining detailed technical knowledge of all company products, including third party equipment
- Complying with all health and safety requirements and safe operating practices operated by the company and client
- Providing technical information and assistance to other departments as necessary
- Keeping benches and work area clean, tidy and free from health and safety hazards.

Person Specification		
FEATURE	ESSENTIAL	DESIRABLE
QUALIFICATIONS	O.N.C. Mechanical Engineering / or acceptable lower qualification with relevant experience	Apprenticeship in Engineering
EXPERIENCE	Industrial Electro/Mechanical background	Precision Electro/Mechanical Engineering organisation Semiconductor industry experience
KNOWLEDGE	Precision mechanical and understanding of electronics	Appreciation of software ISO 9001
SKILLS	Fault finding Testing procedures Problem solving Ability to prioritise Analytical skills	
CIRCUMSTANCES	Able to work full time and some additional hours when necessary	
PERSONAL QUALITIES	Cheerful outlook and disposition Team player Sense of humour, patient and tolerant nature	